

**Academic Year 2010-2011**  
**Provost's Incentive Grants**  
**Faculty Research, Scholarship and Creativity**

The Provost's Incentive Grants for Faculty Research, Scholarship and Creativity are offered through the Office of Academic Affairs to provide tenured and tenure-track faculty with funds to assist with travel, purchase of materials, conference fees, and other support for scholarly, research or creative activities.

**Selection Criteria**

A selection committee comprised of representatives from the faculties of the four schools will read and evaluate all properly completed applications. Applications will be rated on the three criteria listed below; applicants should be sure specifically to address EACH of the following three criteria:

- A. Specific ways his or her professional development will benefit from the ability to do this research/creative activity. Likelihood that this project will result in refereed publications, juried exhibits or invitational solo showings, and/or presentations at professional conferences. Likelihood this scholarship will develop new perspectives, skills or experiences that would contribute to subsequent professional development and scholarship. (60 percent of rating)
- B. Potential the experience has for enhancing the applicant's teaching. (20 percent)
- C. Potential contribution of the applicant's project to his/her service to department, school and/or Buffalo State College. (20 percent)

**Eligibility**

All full-time Buffalo State College tenured and tenure-track faculty are invited to apply.

**Time Frame**

Research projects/travel should be done from March 15, 2011 to March 15, 2012.

**Stipend and Conditions of Award**

Stipends of up to \$1,500 each will be awarded. Individuals selected to receive these awards may be asked to share their research at the Faculty and Staff Research and Creativity Celebration at Buffalo State; they also may be asked in subsequent years to evaluate applications for Provost's Incentive Grants.

# Application Instructions

A completed application should consist of the following:

## 1. **Application Cover Sheet**

Name

Title

Department and School

Campus Address

Campus Phone

A 3-to-10 word title for the proposal

## 2. **A Project Description Addressing the Three Criteria for Selection in Three Separate Sections (A, B, and C)**

In order to ensure a **blind review** process, please **do not include any self-identifying information within the body of the application**. Limit the writing to no more than 1,500 words.

## 3. **An Attached Itemized Budget of Estimated Expenditures**

Please indicate the amount needed for the research or creative activity to be completed, **whether you are applying for or have received funds from other sources** and the amounts of these awards, and if appropriate, how important obtaining this grant is to your ability to do the project.

Applications may be submitted by paper or electronically.

Paper applications must be received  
in the office of Academic Affairs, 519 Grover Cleveland Hall,  
no later than **4 p.m. Thursday, February 24, 2011.**

Electronic submissions should be sent by the same date and time to  
Carolyn Martino in Academic Affairs ([martinc@buffalostate.edu](mailto:martinc@buffalostate.edu) or “Martino,  
Carolyn” in the Outlook global address list.